

Regular Meeting of the  
**Board of Trustees of the Utah Transit Authority**



Wednesday, August 5, 2020, 9:00 a.m.

Remote Electronic Meeting – No Anchor Location – Live-Stream at

[https://www.youtube.com/results?search\\_query=utaride](https://www.youtube.com/results?search_query=utaride)

**NOTICE OF SPECIAL MEETING CIRCUMSTANCES DUE TO COVID-19 PANDEMIC:**

In keeping with recommendations of Federal, State, and Local authorities to limit public gatherings in order to control the continuing spread of COVID-19, and in accordance with Utah Governor Gary Herbert's Executive Order on March 18, 2020 suspending some requirements of the Utah Open and Public Meetings Act, the UTA Board of Trustees will make the following adjustments to our normal meeting procedures.

- All members of the Board of Trustees and meeting presenters will participate electronically via phone or video conference.
- **Public Comment** will not be taken during the meeting but may be submitted through the means listed below. Comments submitted before 4:00 p.m. on Tuesday, August 4<sup>th</sup> will be distributed to board members prior to the meeting:
  - online at <https://www.rideuta.com/Board-of-Trustees>
  - via email at [boardoftrustees@rideuta.com](mailto:boardoftrustees@rideuta.com)
  - by telephone at 801-743-3882 option 5 (801-RideUTA option 5) – specify that your comment is for the board meeting.
- Meeting proceedings may be viewed remotely through YouTube live-streaming.  
[https://www.youtube.com/results?search\\_query=utaride](https://www.youtube.com/results?search_query=utaride)

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| <b>1. Call to Order &amp; Opening Remarks</b>  | <b>Chair Carlton Christensen</b> |
| <b>2. Safety First Minute</b>  | <b>Sheldon Shaw</b>              |
| <b>3. Consent</b><br>a. Approval of July 22, 2020 Board Meeting Minutes  | <b>Chair Carlton Christensen</b> |
| <b>4. Agency Report</b><br>a. Ridership Report   | <b>Carolyn Gonot</b>             |
| <b>5. Financial Report – June 2020</b>   | <b>Bob Biles</b>                 |
| <b>6. Investment Report – Second Quarter 2020</b>  | <b>Bob Biles</b>                 |
| <b>7. Resolutions</b><br>a. R2020-08-01 – Resolution Giving Special Tribute, Due Honor, and Recognition to Chief Financial Officer and Treasurer/Secretary of the Authority, Robert K. Biles | <b>Chair Carlton Christensen</b> |

Website: <https://www.rideuta.com/Board-of-Trustees>

Live Streaming: [https://www.youtube.com/results?search\\_query=utaride](https://www.youtube.com/results?search_query=utaride)

- b. R2020-08-02 – Resolution Appointing Annette Royle as Chair Carlton Christensen  
Officer and Secretary, and Bryan Steele as Officer and  
Treasurer of the Authority
- 8. Oath of Office** **Stephanie Withers**
- a. Oath of Office:  
Secretary of the Authority – Annette Royle
- b. Oath of Office:  
Treasurer of the Authority – Bryan Steele
- 9. Contracts, Disbursements, and Grants**
- a. Contract: 650 South Main Street TRAX Station Design (CRSA Architecture Planning Interiors) **Mary DeLoretto**
- b. Contract: Service Planning Software (Remix Software, Inc.) **Mary DeLoretto**
- c. Change Order: Advertising Contract Extension (Lamar Transit Advertising) **Andrea Packer**
- d. Change Order: Grade Crossing Panel, Tub Replacement, Rehabilitation Phase 2 - On-Call Maintenance Task Order #119 (Stacy and Witbeck, Inc.) **Eddy Cumins,  
David Hancock**
- e. Real Estate Contract: Property Acquisition Settlement Agreement - 212 East University Parkway, Orem Utah (Jeffs, Jeffs, and Naylor, L.C.) **Mary DeLoretto,  
Paul Drake**
- 10. Other Business** **Chair Carlton Christensen**
- a. Next meeting: August 12, 2020 at 9:00 a.m.
- 11. Adjourn** **Chair Carlton Christensen**

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**Special Accommodation:** Information related to this meeting is available in alternate format upon request by contacting [calldredge@rideuta.com](mailto:calldredge@rideuta.com) or (801) 287-3536. Request for accommodations should be made at least two business days in advance of the scheduled meeting.

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